

# PEE WEE FOLKS HANDBOOK

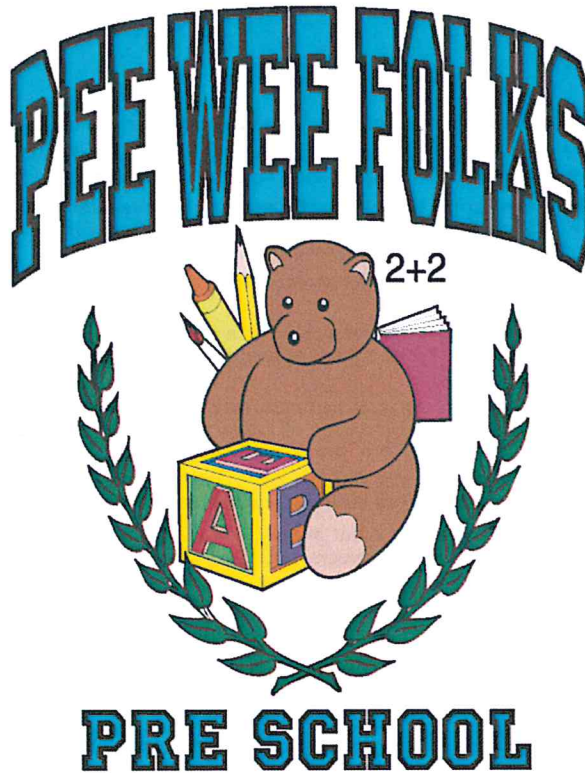
## Here is our story...

Our philosophy is to provide children with every opportunity for social, emotional and academic growth.

Founded by Michele Gembressi in 1981, we have always provided a warm, loving environment where parents feel secure leaving their children.

Contained within these pages are the answers to the most frequently asked questions. They address our educational philosophies, curriculum goals and tuition policies.

**PEE WEE FOLKS PRESCHOOL** has a highly qualified staff to implement daily opportunities for learning within the major areas of child development. However, we are always looking to improve our program and we encourage any input parents may have.



## Pee Wee Folks Preschool

Find us at:  
[peewefolkspreschool.com](http://peewefolkspreschool.com)  
[www.peewefolkspreschool.com](http://www.peewefolkspreschool.com)

### Pee Wee Folks

Aligns its curriculum with the NYS standards for Early Childhood Education. Ongoing assessments of our students allows us to individualize instruction across domains.

## Inside this issue:

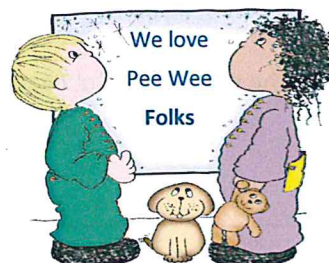
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## Social and Emotional Growth

The classrooms at Pee Wee Folks provide many opportunities for children to develop their social skills. Throughout the day, there is a balance between academic lessons and social interactions between peer groups. Sufficient space is provided so that children may work comfortably in both small and large groups. Teachers guide children in

asserting themselves within their peer group and therefore learn to solve problems independently. Moral development goes hand in hand with social growth and conflict solving (particularly concerning issues of fairness) and is an important goal within our curriculum. With the teachers guidance, children learn to cope with

disappointment and frustration and, therefore, in-





## Emergent Literacy

Our staff here at Pee Wee Folks is well trained in child development and implement a Language Arts program that incorporates language as an exciting adventure. We do this by reading quality children's literature, immersing the children in print within the classroom and adapting a whole language philosophy; or looking at reading and language as a whole process. Specific methods are practiced daily by our teachers such as asking children to discuss information, share their ideas, follow directions, respond to questions from the literature, develop their own questions and resolve conflicts within

the story. Evaluation is done through response and group activities such as re-telling and re-reading stories, role playing and experience charts that directly correlate to the literature read. Predictable books, big books, repetitive language and sight word immersion are materials and strategies that our teachers use to make emergent literacy possible.



## Social Studies/Community Awareness

Our social commitment is extended through our instruction within our classes, aiming toward an awareness of community and the different roles that make up a community. At Pee Wee Folks, we initially study our immediate environment then we extend by teaching our students about the different cultural holidays. In addition, we often take field trips to the Fire Department, a local farm, the post office, the library, the supermarket, and more!



Through literature units, projects, discussions and field trips, our students gain the background knowledge of their community and what roles the people in their environment play.

## Staff Development and Policies



### About our Pee Wee Folks Teachers:

We believe in hiring only those professionals who take their responsibility to the children seriously and who genuinely love working with children. Our teachers are screened thoroughly and must participate in our ongoing training program.

### Staff Development:

Pee Wee Folks provides ample support for staff development. Educational workshops are scheduled throughout the year. In addition, all teachers are required to submit lesson plans. Lesson plans are always discussed and "under construction" as a part of our growing process as professionals. Teacher support meetings are scheduled monthly. These meetings deal with curriculum, social and emotional growth of preschoolers, and current issues in education. These meetings are also an opportunity for teacher sharing, where new and fresh ideas are shared among staff members. Any problems which may arise in the classroom are discussed as well. We feel by implementing adequate staff training, we give each teacher alternative methods when dealing with different situations. Informal observations are continuous throughout the year.

The Educational Director works closely with the teachers, providing necessary feedback to all of our staff.

PROFESSIONAL  
DEVELOPMENT





# Health Policies

1. All children must have a completed medical form showing immunization records, a current lead screening and TB test. This must be submitted upon entry to our school.
2. Parents may NOT send a sick child to school. If a child is showing signs of illness, it is imperative that you keep your child at home. If they are showing signs of infections, you will be called to pick them up. Example, conjunctivitis, diarrhea, green runny nose, green mucous, etc.
3. Your child MUST be fever, vomit, and diarrhea FREE for 24 hours before returning to school.
4. If your child needs the administering of any medication, we must have the appropriate documentation before we can administer any medication.
5. Please be sure to notify your child's teacher of any allergies your child has.
6. Please feel free to call the school anytime, we are happy to let you know how your child is doing.



## Additional Information

### School Policies:

At Pee Wee Folks, we maintain an "Open Door Policy" whereby any parent may visit and observe their child at any time, unannounced. ( Subject to Covid -19 restrictions)

### Parental Responsibility:

Upon registration, it is assumed that all children are in good health and able to participate in all activities unless specifically indicated in writing on the child's medical form. All parents assume full responsibility and hold Pee Wee Folks and its affiliates harmless.

### Security:

Security is controlled at Pee Wee Folks by not allowing any child to be dismissed to anyone other than their parents or other specified adult. If another adult is picking your child up, please notify the school in writing or call the school ahead of time. There is also a security system in place. You will be allowed to enter the building via buzzer. The premises is under video surveillance and we will be using a new app called Brightwheel to log children in and out of the center.

### Use of Photo Consent:

All parents will be asked to sign a waiver allowing Pee Wee Folks to use their child's photo on our website or promotional material and a Covid -19 waiver.

## Our Locations

**Pee Wee Folks Preschool**  
12-45 Clintonville Street  
Whitestone, NY 11357  
(718) 746-6107

**Pee Wee Folks South Shore**  
166 South Eighth Street  
Lindenhurst, NY 11757  
(631) 226-6669

## COVID-19 RE-OPENING

PLEASE SEE ADDITIONAL  
OPENING PLAN THAT COVERS  
ALL COVID  
RELATED PROCEDURES AND  
POLICIES.  
POLICIES ARE SUBJECT TO  
CHANGE AS CONDITIONS  
CHANGE